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Fort Hays State University Faculty Senate Minutes, November 3, 1969

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Sent to Pres. office 6/6

Minutes of the meeting of the Faculty Senate, Monday, November 3, 1969, at 3:30 p. m., in the Office of the Dean of the Faculty.

Members Present: Miss Krebs, Mr. Houston, Mr. McCullick, Dr. Randall, Mr. McConnell, Dr. Sackett, Miss Christopher, Dr. Miller, Mrs. Theis, Miss Veed, Dr. Oliva, Dr. Rice, Mr. Dalton and Dr. Garwood, Chairman.

Members Absent: Mr. Rayl.

Also Present: Mr. Kellerman.

The meeting was called to order by Dr. Garwood, Chairman.

Material was distributed containing information about honors at graduation, summary of enrollment in the colleges in Kansas and calendars for the years 1970, 71 and 72.

SUMMER SCHOOL, 1970. According to the Catalog, summer school will begin Monday, June 8, and terminate on Friday, August 7. This is a 9-week term. June 8 and 9 are used for enrollment although many of the workshops will start during those days.

The Senate at a previous meeting had discussed the possibility of a 10-week session but this would not be possible before the summer of 1971 because of budgetary considerations. Do we want an 8- or 9-week session for the summer of 1970?

All of the state colleges and universities will be terminating their first

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semester prior to Christmas. This means that enrollment will take place the last week of August. With this thought in mind, the summer school session needs to be terminated by the first week in August so that there is an interval available for the postsession workshops as well as for vacation for the staff members involved.

The options for enrollment would seem to be Thursday and Friday, June 4 and 5, or Monday and Tuesday, June 8 and 9. Were the enrollment period to be June 4 and 5, it seems likely that we would have many people who would come in on the 8th to enroll.

Is it possible to complete the enrollment in one day? Mr. Dalton responded that it was up to the advisers. If the adviser, especially those in Education, can process that number of advisees, enrollment can be completed in one day.

The postsession workshops are primarily for graduate students who are working on the specialist degree. These workshops could be 2 or 3 weeks depending upon the need.

How many hours of class time would be utilized in a 3-hour class under a 16-week semester and under an 8-week summer school? If we assume that a 3-hour class would meet about 45 times during the semester, this would mean 2250 minutes of instruction. If we assume that in an 8-weeks summer session a 3-hour class will meet 37 meetings for 60 minute periods this would give us 2220 minutes of instruction. The time spent in class would be roughly the same.

In the summer session the only holiday is that of the 4th of July. If the 4th

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of July occurs on a Thursday, we treat Thursday and Friday as the holiday. If the 4th of July falls on a Tuesday, we treat Monday and Tuesday as the holiday.

RECOMMENDATION: Dr. Oliva moved that the summer schedule for 1970 not be changed so that workshops could start June 8 and run through August 7. Motion seconded by Dr. Miller. Motion failed.

RECOMMENDATION: Mr. McCullick made the motion that we begin June 8 and end on July 31 and enrollment be contained within this 8-week period with one day for final examinations.

A 1-day final examination could work a hardship on the student who conceivably might have 3 examinations in one day. The classes would run through Thursday and the final examination would begin on Friday with no intervening week-end for preparation.

Questions were raised regarding the possibility of enrolling in the evening or late in the afternoon. People on Civil Service work 8 hours a day and to use them into the evening would increase the cost considerably. In addition, faculty members would probably not wish to work the evening hours.

Would it be possible to schedule final examinations for 2 days, Friday, July 31, and Saturday, August 1?

Mr. McCullick withdrew his original motion.

RECOMMENDATION: Dr. Randall moved that summer session begin on June 8 with 2 days of enrollment, June 8 and 9, and terminate August 1 with 2 days of final

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examinations, July 31 and August 1. Motion seconded by Mr. McCullick.

RECOMMENDATION: Dr. Oliva moved to amend the motion to permit workshops to run one more week if necessary. Motion seconded by Miss Veed. Motion carried.

The question on the amended motion was called for. Motion carried.

Dr. Sackett suggested that for the sake of utilization of time in the Senate that a committee be appointed to study the possibilities for the summer session of 1971. The committee would consider the possibilities of an 8-, 9- or 10-week summer session with the use of modular scheduling. If a 10-week session were utilized, this would become a budgetary consideration.

RECOMMENDATION: Dr. Sackett moved that a committee of the Senate be established to make summer school proposals for the summer of 1971. Motion seconded by Dr. Oliva. Motion carried. A committee of the following Senate members was established: Dr. Oliva, Chairman, Miss Veed and Miss Krebs.

FALL SEMESTER OF 1970. As indicated previously, the state colleges and universities will be completing the first semester prior to Christmas. In order to do this, enrollment will need to take place in August.

Dean Garwood suggested a possible schedule as follows:

August 26, 27, 28 (Wednesday, Thursday, Friday)	- Enrollment;
August 31 (Monday)	- Classes begin;
November 25 (Wednesday) 12:20 p. m.	- dismissal for Thanksgiving
November 30 (Monday)	- Class work resume;
December 14 (Monday)	- Begin final examinations;

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**December 18 (Friday)
December 21 (Monday)**

**- Final examinations close;
- Semester closes**

This schedule would provide 77 1/2 days plus 3 days for enrollment for a total of 80 1/2 days during the semester. If Labor Day were observed as a holiday, there would be only 79 1/2 days.

RECOMMENDATION: Dr. Randall moved that we accept the proposed schedule.

Motion seconded by Dr. Sackett. Motion carried.

In the past Fort Hays has attempted to approximate between 85 and 90 days. However, the other state colleges and universities in the state have looked toward a 16-week semester rather than an 18-week semester.

SPRING SEMESTER, 1971. A possible schedule for the spring semester, 1971, was discussed.

RECOMMENDATION: Dr. Oliva moved that we continue the discussion of the spring semester at our next meeting. Motion seconded by Dr. Randall. Motion carried.

RECOMMENDATION: Dr. Sackett moved that Rachel Christopher act as Vice Chairman of the Senate to preside when urgent matters come before the Senate and the Chairman is not available to serve in that capacity. Motion seconded by Miss Veed. Motion carried.

The meeting adjourned at 4:30 p. m.

John D. Garwood, Chairman

Lucille Drees, Recorder